

Bouldercrest — Create Account Procedures

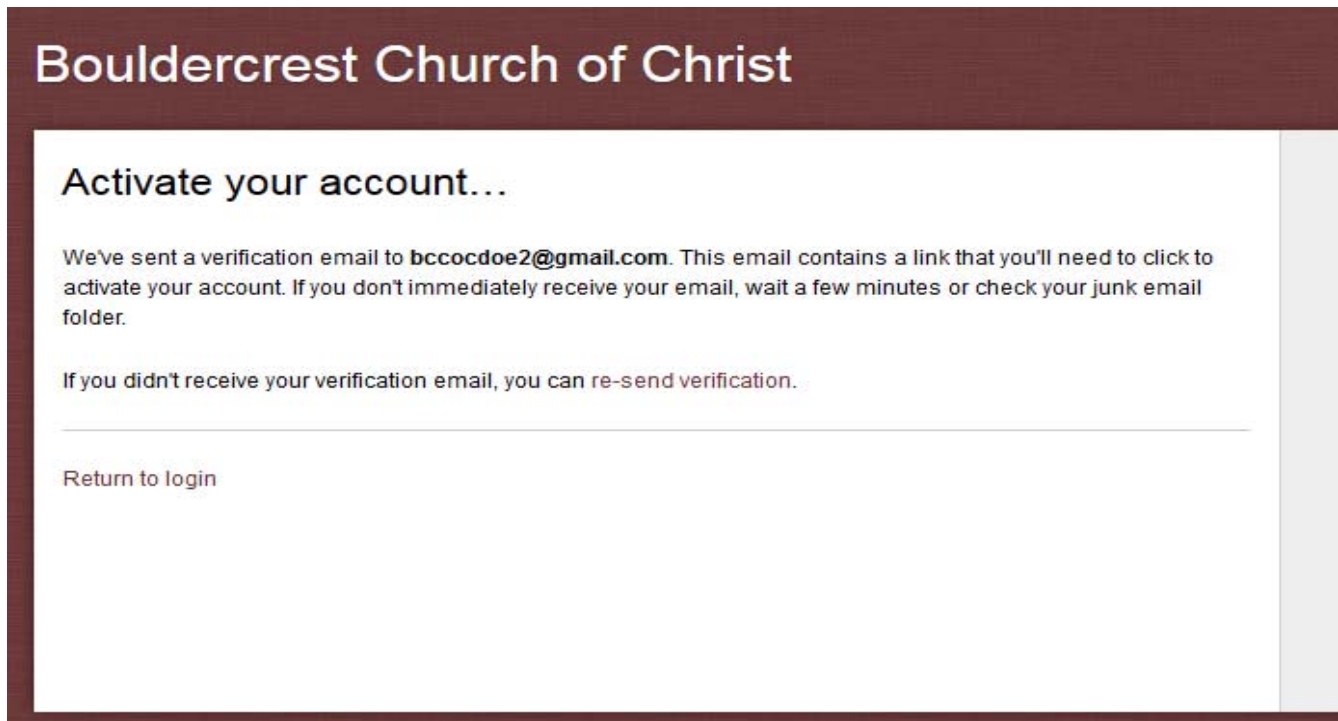
Step 1 - Go the Church Website (www.bouldercrestcoc.com) and click on the Members Tab, and select "Create Account".

The screenshot shows the top navigation bar of the Bouldercrest Church of Christ website. The logo is a stylized 'B' with a cross, followed by the text 'CHURCH OF CHRIST AT BOULDERCREST'. The navigation menu includes: Home, About Us, Sermons, Growth Groups, Donate, Ministries, Members, and Contact Us. Below the navigation bar is a large banner for 'WEDNESDAY BIBLE CLASSES'. The banner features an image of an open Bible and text that reads: 'Early Bible Class 11:00am' and 'Bible Class 7:00pm'. A yellow callout box on the right side of the banner points to the 'Members' tab in the navigation bar and contains the text: 'Select "Create Account" from the drop down list'.

Step 2 - Enter your information to create your account logon (email and

The screenshot shows the account creation form on the Bouldercrest Church of Christ website. The form is titled 'Bouldercrest Church of Christ' and is divided into two main sections: 'Your Information' and 'Account Information'. A yellow callout box at the top of the form contains the text: 'Enter the required information and click on Create an Account'. The 'Your Information' section includes fields for 'First Name (required)' (containing 'Joe') and 'Last Name (required)' (containing 'doe2'). The 'Account Information' section includes fields for 'Login Email (required)' (containing 'bccocdoe2@gmail.com'), 'Password (required)' (represented by a series of dots), and 'Confirm password' (represented by a series of dots). At the bottom of the form, there are two buttons: 'Create an account' (a dark blue button) and 'Cancel' (a red text link).

Step 3 - You should receive a confirmation email similar to the example below. Check the email address used during the registration for Welcome email.



Step 4 - Open the email and click the activation link.

Welcome to Bouldercrest Church of Christ Inbox x



email@fellowshipone.com

to me ▾

Thanks for your interest in creating an account with Bouldercrest Church of Christ.

Please keep this e-mail for your records. Your account information has been saved and encrypted in our database.

Should you forget your password you can request a new one which will be activated in the same manner as this account.

Your account is currently inactive. You must activate your account by navigating to the address below before you can use it.

<https://bouldercrest.infellowship.com/UserLogin/Activate/fb0da279610241498d98a17e39a04bc0>

Thank you for registering.

Click on link to activate your account

STEP 5—Send an email to bccocit@bouldercrestcoc.org stating you have completed the process so we can ensure your online account is linked to the existing Church Management System.